

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/24/2020

Time: 8:00AM – 10:15AM

Present: Commissioners: Scott Miller

Present by teleconference: Kay E Reiter, President; Russ Zimmerman, V-President

Present: Theresa Garcia; County Administrator

Others Present by teleconference::

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/19/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman stated the Thursday contractor meetings have been canceled until next week.	Russ Zimmerman		
	Commissioner Miller attended the Health Department meeting on Friday. They did approve the change of the plumbing inspections to the Sandusky County Building Code Department effective 11/24/2020. A good portion of the meeting was spent discussing Covid-19 and the upcoming holidays with large gatherings. They reviewed the increase in numbers of total cases and total hospitalization. They suggested if you have symptoms there is no need to wait for test results. Quarantine and call anyone you were in contact with. There is no need to wait for a test if you have the symptoms. They do not have the man power to do contact tracing and testing. They strongly feel it is the social settings that are spreading the virus. People put their guard down and get	Scott Miller		

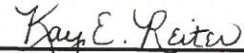
	to close. They are conducting random testing through the waste water treatment plants to see if the virus is in the system. City of Fremont was selected to test and the water tested high for the virus. They do plan on setting up a pop up testing site at some point. The Health Department does have funding left for sewer systems. This could be used for other projects.			
	Commissioner Reiter had a great Solid Waste staff meeting on Monday. They continue to do their work and have kept the office moving. They sent out a notice to the school superintendents about protocol on what can be recycled because they had been receiving some biohazard material at the recycling center. They have hired Tim Wasserman to assist with the ten year plan and the policy committee to stay on track with those while waiting for the new Director. Security system is almost in place at the office building. There are some items that will be discussed with the Board next week at the Board meeting in executive session.	Kay E Reiter		
	Commissioner Reiter was on a ZOOM meeting with the Governor and Assistant Governor regarding the State of Ohio. They shared the unrest in Counties and how small business and restaurants are feeling anxious on possible shut downs and how customers feel about mandatory masks. Some staff are taking verbal abuse from customers when they are requesting they put masks on. The Governor made a plea to the Counties to think about Thanksgiving gatherings and how many people you will get together with and where they have been four days prior to Thanksgiving. You will be bringing all those people to your table too. They are very concerned this is going to be a super spreader of the virus. They are going to try to have another call right before Christmas.	Kay E Reiter		
Commissioners and Administrator Discussion	Park District sent a thank you for the grant funding given to the district by the County.			
	The Elks called to find out if it was too late to receive the Small Business Grant. The accountant fell short in getting an application in and was hoping they could still present an application. Administrator Garcia will contact them if this can still happen.			
* Then /Now Documents	Two certificates were presented by JJC. Office staff resignation put administrative duties behind. Two invoices make up these certificates. Bay Trophy - \$52.50	JJC	\$52.50 \$58.50	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman

	Hilty's - \$58.50			Yes - 3
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron joined by teleconference for his regular meeting. See attachment A for agenda items. Painting and other finishing's are in the works at both Fifth Street Buildings. They are working on the flooring too. Store fronts still aren't shipped. Boilers are up and running at the Service Center. There is a problem with one of them and the manufacture is checking on it. They are still working on the intercom system for Adult Probation. Automatic doors are scheduled to be installed at the courthouse on December 5 th and 6 th . Commissioner Zimmerman asked how long it will take him to set up central purchasing once they are in the building. Ron feels that will go fairly quickly within the first quarter.	Ron Hiser - Director		
Dog Kennel	Kelly Askins – Dog Kennel. Kelly joined by teleconference for her regular meeting. See attachment B for agenda items. Kelly reviewed license sales and kennel counts. She did exceed last year's tag collection. She would like to start putting microchips in all the dogs at adoption and increasing the adoption fees. She will work on that for approval in January. She talked through her promotional events she has scheduled for the remainder of this year. Kelly discussed the mandatory rabies shot for obtaining the license. Administrator Garcia asked Kelly to review options on how to make this happen. There are several issues on how to do this. Commissioners asked Kelly to work with Administrator Garcia on a timeline and a plan on putting this in place.	Kelly Askins – Dog Warden		
EMS	Jeff Jackson – EMS. Jeff joined by teleconference for his regular meeting. See attachment C for agenda items. They are still having issues with one of the squads with an engine light. They did take it back to the dealership and they have a tech coming in to look at it. They had a Horton representative come down to go over specs on a new squad. They do have one staff member out waiting on Covid test results. The staff does a health screening every morning prior to work. The lease on the vehicle in Woodville is up this year so he is working on how to move forward with that. They are doing as much training	Jeff Jackson - Chief		

	online that they can. Currently staff assume all patients are positive if they have any symptoms.			
* Resolutions	2020 - 381 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM CONTRACT SERVICES TO FEES (\$1,982.00) FOR INMATE MEDICAL COSTS AND SUPPLEMENTAL APPROPRIATION TO COMMISSARY CAPITAL OUTLAY (\$6,180.00) FOR EQUIPMENT PURCHASE	Sheriff	\$1,982.00 \$6,180.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 382 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY COMMON PLEAS COURT (CPC) FOR MAGISTRATE SERVICES	DJFS		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 383 RESCINDING RESOLUTIONS 2020 - 206 AUTHORIZING SANDUSKY COUNTY SANITARY ENGINEER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE COUNTY OF SANDUSKY	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 384 AUTHORIZING SANDUSKY COUNTY ADMINISTRATOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE COUNTY OF SANDUSKY FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 385 APPROVING SUPPLEMENTAL APPROPRIATION FOR LAW LIBRARY WAGES (\$3,404.00) TO COVER PERS PICK UP REVERSAL	Law Library	\$3,404.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

	2020 - 386 APPROVING APPROPRIATION TRANSFER FOR PROSECUTORS OFFICE FROM WAGES TO TRANSFER OUT AND FUND TRANSFER FROM TRANSFER TO DRETAC FUND; AND SUPPLEMENTAL APPROPRIATION TO DRETAC WAGES (\$3,060.00) TO ACCOMMODATE A SHORT FALL IN THE DRETAC ACCOUNT FROM A PREVIOUS EXPENSE PAY OUT	Prosecutor	\$3,060.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 387 APPROVING APPROPRIATION TRANSFERS FOR BOARD OF DD GENERAL FUND FROM CONTRACT SERVICES TO SUPPLIES (\$6,000.00) AND TRANSFER IN DD FAMILY FUND FROM SUPPLIES TO CONTRACT SERVICES (\$6,500.00)	Board of DD	\$6,000.00 \$6,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 388 APPROVING APPROPRIATION TRANSFERS FROM COMMISSIONERS BENFITS TO WAGES (\$8,526.00); IT WAGES TO BENEFITS (\$533.00); IT WAGES TO COMMISSIONERS WAGES (\$3,500.00) AND FACILITY MANAGEMENT FROM UTILITIES TO WAGES (\$22,710.00)	Commissioners and Facility Management	\$8,526.00 \$533.00 \$3,500.00 \$22,710.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 389 AUTHORIZING DIRECTOR OF DEPARTMENT OF JOB AND FAMILY SERVICES AUTHORITY TO NEGOTIATE AND SIGN INTER COUNTY ADJUSTMENT AGREEMENTS ON BEHALF OF SANDUSKY COUNTY UNTIL DECEMBER 31, 2021.	DJFS		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 390 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD GRANT FUND BENEFITS TO WAGES (\$1,403.99) FOR NOVEMBER PAYROLL	Board of DD	\$1,403.99	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (10:15am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest:


Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated November 24th 2020
needed

*** Denotes action**

1. Construction at the F.M. and Building Department projects are going well. Midwest is installing the cabinets, siding, lights, ceilings, and windows, however having some delays in getting the front door units. Patching floor in preparation of floor coverings. Still need to have some fire protection sprinkler lines and heads installed. The HVAC for the office areas approx. 70% complete and the HVAC units for the shop are roughed in. The storm sewer along the front of the B.D. is complete.
2. The Adult Probation offices at the service center are coming along. The boilers are in and the heat is on. The AHU's in the attic are all installed with 3 out of the 4 operational. Old chiller have been removed and new chiller should be placed this week. Adult Probation toured the office last week, working toward, and in preparation of the move. F.M. & I.T. are working with them on getting the intercom system specified and ordered (PO issued yesterday).
3. Sheriff Office projects has begun with the demolition of the old chiller, piping and electrical. They are forming up for the new concrete pad for the new chillers, and working on up-grading the exterior lights.
4. Design and specifications for Phase III. (Commissioners roof) is complete. Advertising project with Pre-bid meeting Dec. 3rd and bid opening set for December 15th @ 2:00 pm.
5. The new storage container located in the southwest corner of the Health Department employee parking lot has been installed. Contractors working on installing electrical outlet, lights and heat.
6. We are working with our contractor to install the automatic door openers in the courthouse on December 5th and 6th. These openers will be installed in Treasures, Finance, COC, Tax map, Juvenile, Probate, and two basement restrooms.
7. Fuel station dispenser was damaged last Thursday (Nov. 19th) we are currently working with Beck Suppliers on repairs to the metering device. Currently the station is open, utilizing one pump only.
8. We are continuing to supply and assist the various departments with PPE and other Covid-19 assistance.

Attachment B

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

New deputies undergoing continued training.

To Discuss

Microchips- only kennel dogs beginning in January? We will need to up the adoption price? Rabies Discussion with Dr. Zimmerman- have we heard back from Prosecutor? I have not heard back from the prosecutor regarding either of these issues. Need an answer about the microchips so I can make any necessary price adjustment before the end of the year.

We missed the time frame to do a Resolution regarding the \$2 discount for this year only if rabies certificate is turned in to the DW's office when acquiring the license.

Our 2020 license sales have surpassed 2019 license sales! Yay! We have set a goal for 2021 to sell at least 11,700 licenses.

We just purchased a 2021- Chevy 2500 HD truck from Bauman's. Awaiting delivery.

License renewals were sent to Engler's on November 2nd. Mailing date set for November 25th.

We have pushed out on our social media sites that we prefer to have licenses renewed either online or through the mail to cut down the amount of traffic coming through the kennel.

Events

Photos with Santa, dates to be announced soon. Due to COVID, we will do photos by appointment only and only with dogs. We will have online interactive events with prizes, an online pet costume contest, and our Alpha Project program push.

T shirt fundraiser for both the SDF and the Alpha Project will continue throughout the year.

The Alpha Project and Veteran's Day went very well considering that we did not have any dogs this year. We still had applicants so we will be working with them to find the dog they are looking for.

Humane Related

Humane Related Welfare Checks- Unfounded- 1
Education Needed- 2
Charges Filed- 0
In Court- 0

Questions?

County Commissioner's Meeting

Dog Warden's Office

November 24th, 2020

<u>2020 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,679	10,669
1 Year Dog License Late	637	674
1 Year Partial License	63	57
3 Year Dog License	111	109
3 Year Dog License Late	13	30
3 Year Partial License	6	9
Dangerous Dog License	14	16
Duplicate License	6	11
Kennel License	22	24
Kennel License Extra	31	13
Permanent Dog License	17	13
Service Dog License (Free)	13	11
Transfer In	6	21

Kennel Census

October 2020	November 2020
Impounded- 34	Impounded- 17
Redemptions- 13	Redemptions- 11
Adoption-23	Adoptions- 5
Euthanized- 2	Euthanized- 1
Transfer- 0	Transfer- 0

Kennel Incidents

October 2020	November 2020
Aggression- 2	Aggression- 0
In Vehicle- 0	In Vehicle- 0
Bite- 3	Bite- 1
Humane- 4	Humane- 3
RAL- 10	RAL- 10
Sick/Injured- 0	Sick/Injured- 0

Requested graphs and charts are attached.



2100 Countryside Place
Fremont, Ohio 43420

SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson
E.M.S. Chief

419-332-7313
Fax: 419-334-6511



Hackman

EMS Agenda November 24, 2020

- Ambulances

We have sent the one Ford ambulance back to Ford and awaiting an engineer to come down and diagnose the engine light issue. This has been an ongoing issue that was pushed back due to the COVID 19 closures in the spring.

Horton Representative were in and drawings have been sent to their spec department for approval

- Personnel

Our employee that was off on FMLA has returned.

Accepted a resignation from 1 full time EMT and one part time EMT.

We currently have one employee out, for a non-work exposure with symptoms, we are waiting for his results, tested on Monday.

We continue to monitor al employees via health screening in the mornings.

- General Discussion

Our lease agreement for the ambulance with Woodville Township will be up at the end of 2020. There really hasn't been much discussion with the Trustees lately on this we do have the option to purchase in the agreement. I will work with the Trustees during the next meeting in December as to see what the next steps will be.

We are continuing to do most training online as we can.

We have moved all out training equipment out of Terra to Station 15. With the unknown status of closures we have mandated classes which will require hands on portion to complete the certification. We feel we can complete this training with using all safety measures that are in place.